

Perioperative Documentation of Case Cancellation

This details how to approach documentation related to case cancellations in PowerChart for the Intra-op nurse.

Case Cancellation

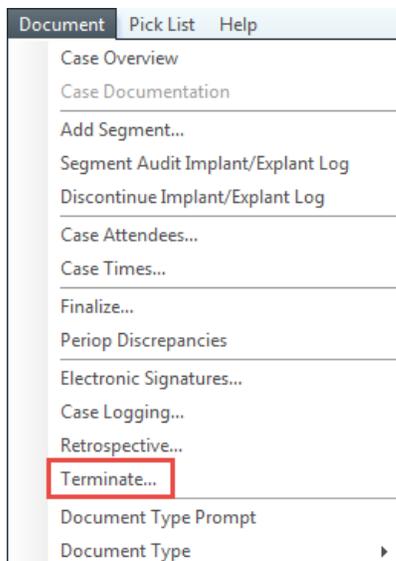
SCENARIO 1- Patient arrives in pre-op area and surgeon cancels case; patient does not go to intra-op area.

1. Patient arrives to Pre-Op area.
2. Surgeon/Anesthesia verbalizes case cancellation.
3. As the patient is still in the Pre-Op area, Pre-Op will set the Case Cancelled Event in Perioperative tracking and notify the clerk to cancel the case.

If Perioperative Doc is opened:

If the OR nurse opens Periop Doc but patient does not go to the Intra-op area, the OR Circulator must **terminate** the *Intraop* Peri-Op Doc type.

1. Click on **Document** form toolbar menu.



2. Select **Terminate**.

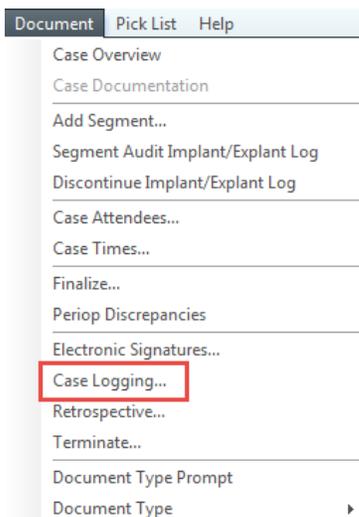
3. The **Terminate Document** window appears. Select the reason for termination.
 - This dissociates the case from the encounter and removes the record off the chart completely



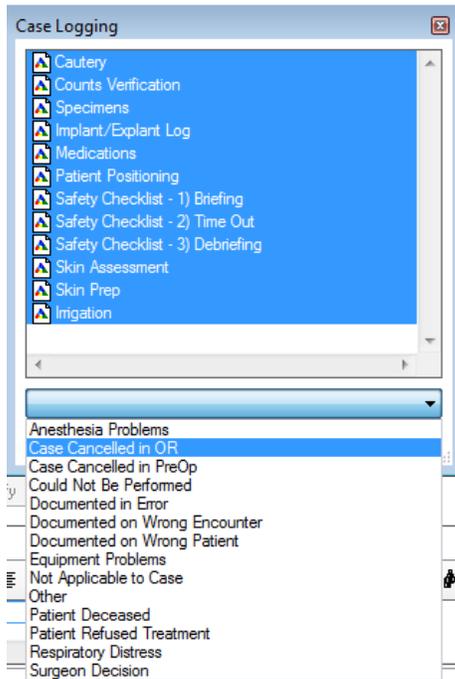
WARNING: Once Terminate has been selected, this cannot be reversed!

SCENARIO 2 – Patient arrives in Intra-Op area and surgeon cancels case. No incision or case start time has occurred.

1. Patient transported to OR from Pre-op area.
2. Intra-op Perioperative Doc has been opened and OR documentation has started (Case Attendees, In Room Time, etc.).
3. Surgeon verbalizes case cancellation.
 - OR Circulator will discontinue any segments not documented on
4. Click **Document**.
5. Click **Case Logging**.



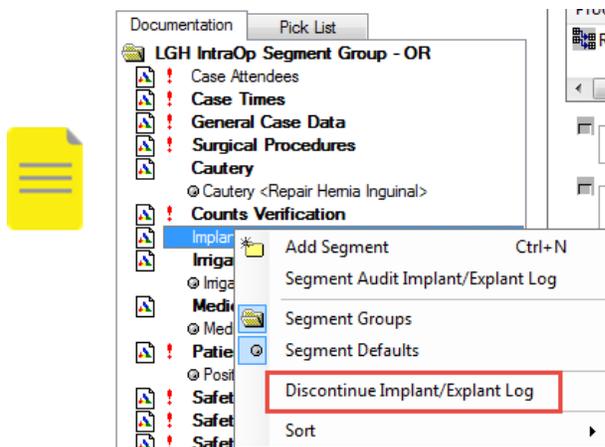
- The Case Logging window will appear
6. Select 1 segment or multiple segments to discontinue.



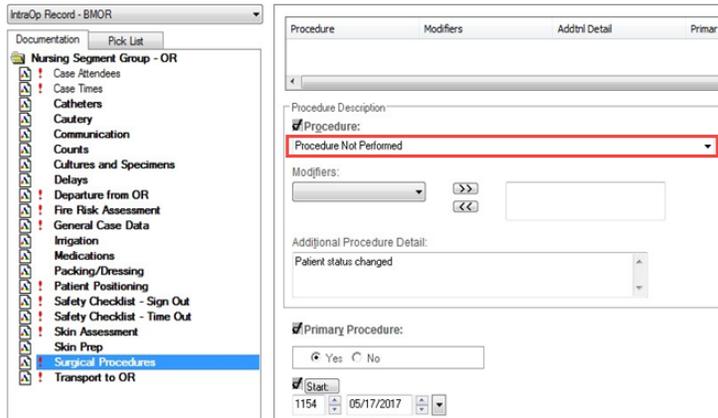
- Hold down CTRL on keyboard to highlight multiple segments.

7. Click **OK**.

NOTE: Alternatively you can discontinue each segment individually (one at a time), by right clicking on each segment and selecting discontinue.



8. In Surgical Procedures Segment, select procedure from multi-entry box and replace Procedure field with **Procedure Not Performed**.



9. Click **Modify**.
10. OR Circulator completes mandatory segments.
11. Within the Case Times Segment, update Surgery Start/ Stop Times to be the same as the Patient in Room/Out of room since all 4 of these times are required fields in order to be able to finalize record.
12. Add the segment **Delays/Case Cancellation** and select the cancellation reason on this segment.
13. OR Circulator reviews and completes **Pick List** as per site policy.
14. **Finalize**  OR Documentation.
15. Go to the Perioperative tracking and set the **Case Cancelled** Event, notify the clerk to cancel the case.